

Jadwal Public Training 2019

No	Topics	Days	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Investment (IDR)
Financial Management															
1	Analisis Laporan Keuangan	2	2-3	1-2	5-6	1-2			2-3	1-2	3-4	1-2	5-6	3-4	4.500.000
2	Budgeting Techniques & Cost control	2	8-9	6-7	8-9	4-5			4-5	6-7	5-6	3-4	7-8	5-6	4.500.000
3	Financial Management For Non Financial Executives (FINON)	2	10-11	12-13	12-13	9-10		11-12	9-10	8-9	10-11	8-9	12-13	10-11	4.500.000
4	Basic Accounting	2	2-3	1-2	5-6	1-2			2-3	1-2	3-4	1-2	5-6	3-4	4.500.000
5	Cash Management	2	8-9	6-7	8-9	4-5			4-5	6-7	5-6	3-4	7-8	5-6	4.500.000
6	Petty Cash Management & Administration	2	10-11	12-13	12-13	9-10		11-12	9-10	8-9	10-11	8-9	12-13	10-11	4.500.000
7	Accounts Receivable Management Best Practices	2	15-16	14-15	14-15	11-12		13-14	11-12	13-14	12-13	10-11	14-15	12-13	4.500.000
8	Profit Planning	2	17-18	19-20	19-20	16-17		18-19	16-17	15-16	17-18	15-16	19-20	17-18	4.500.000
9	Laporan Keuangan : Pemahaman dan Penggunaannya	2	22-23	21-22	21-22	23-24		20-21	18-19	20-21	19-20	17-18	21-22	19-20	4.500.000
10	Audit Operasional Kinerja	2	24-25	26-27	26-27	25-26		25-26	23-24	22-23	24-25	22-23	26-27	26-27	4.500.000
11	Manajemen Perpajakan (Tax Management)	3	8-10	6-8	4-6	4-6			2-4	6-8	3-5	1-3	5-7	3-5	4.500.000
Human Resources															
1	HR Management	2	2-3	1-2	5-6	1-2			2-3	1-2	3-4	1-2	5-6	3-4	4.500.000
2	HR Audit	2	8-9	6-7	8-9	4-5			4-5	6-7	5-6	3-4	7-8	5-6	4.500.000
3	Administrasi Kepegawaian	2	10-11	12-13	12-13	9-10		11-12	9-10	8-9	10-11	8-9	12-13	10-11	4.500.000
4	Teknik Menyusun Struktur Organisasi	2	15-16	14-15	14-15	11-12		13-14	11-12	13-14	12-13	10-11	14-15	12-13	4.500.000
5	Conflict Management	2	17-18	19-20	19-20	16-17		18-19	16-17	15-16	17-18	15-16	19-20	17-18	4.500.000
6	Planning & Organize Training	2	22-23	21-22	21-22	23-24		20-21	18-19	20-21	19-20	17-18	21-22	19-20	4.500.000
7	Training Need Analysis (TNA)	2	24-25	26-27	26-27	25-26		25-26	23-24	22-23	24-25	22-23	26-27	26-27	4.500.000
8	Monitoring dan Evaluasi diklat (MONEV)	2	29-30	28-1	28-29	29-30		27-28	25-26	27-28	26-27	24-25	28-29	30-31	4.500.000
9	Personnel Administration Development Program (PADP)	2	2-3	1-2	5-6	1-2			2-3	1-2	3-4	1-2	5-6	3-4	4.500.000
10	Sistem Manajemen SDM berbasis kompetensi	2	8-9	6-7	8-9	4-5			4-5	6-7	5-6	3-4	7-8	5-6	4.500.000
11	Industrial Relation	2	10-11	12-13	12-13	9-10		11-12	9-10	8-9	10-11	8-9	12-13	10-11	4.500.000
12	Service Level Agreement (SLA)	2	15-16	14-15	14-15	11-12		13-14	11-12	13-14	12-13	10-11	14-15	12-13	4.500.000
Supply Chain and Logistics Management															
1	Teknik dan Metode perhitungan HPS /OE(Harga Perkiraan Sendiri/Owner Estimate) atas Pengadaan Barang, Jasa dan Proyek	3	8-10	6-8	4-6	4-6			2-4	6-8	3-5	1-3	5-7	3-5	6.000.000
2	Best Practice Logistics & Supply Chain Management	3	15-17	12-14	12-14	9-11		11-13	9-11	13-15	10-12	8-10	12-14	10-12	6.000.000
3	Purchasing and Vendor Management	3	22-24	19-21	19-21	16-18		18-20	16-18	20-22	17-19	15-17	19-21	17-19	6.000.000
4	Total Productive Maintenance (TPM)	3	29-31	26-28	26-28	23-25		25-27	23-25	27-29	24-26	22-24	26-28	26-28	6.000.000
5	Project Management	3	8-10	6-8	4-6	4-6			2-4	6-8	3-5	1-3	5-7	3-5	6.000.000
6	Facility Management	2	15-16	14-15	14-15	11-12		13-14	11-12	13-14	12-13	10-11	14-15	12-13	4.500.000
7	Integrated Production Management	2	17-18	19-20	19-20	16-17		18-19	16-17	15-16	17-18	15-16	19-20	17-18	4.500.000
8	Negotiation Skill Improvement and Price Analysis for Purchasing	2	22-23	21-22	21-22	23-24		20-21	18-19	20-21	19-20	17-18	21-22	19-20	4.500.000
9	Practical Warehousing and Inventory Control	2	24-25	26-27	26-27	25-26		25-26	23-24	22-23	24-25	22-23	26-27	26-27	4.500.000
10	Procurement Management	2	29-30	28-1	28-29	29-30		27-28	25-26	27-28	26-27	24-25	28-29	30-31	4.500.000
11	Practical Risk Management	2	2-3	1-2	5-6	1-2			2-3	1-2	3-4	1-2	5-6	3-4	4.500.000
12	Strategi Optimalisasi Pengelolaan Aset dan Properti Perusahaan	2	8-9	6-7	8-9	4-5			4-5	6-7	5-6	3-4	7-8	5-6	4.500.000



FEI TRAINING AND MANAGEMENT CONSULTING

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No	Topics	Days	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Investment (IDR)
Business Management															
1	Penyiapan Rencana Kerja dan Anggaran Perusahaan (RKAP) dan RJPP	2	10-11	12-13	12-13	9-10		11-12	9-10	8-9	10-11	8-9	12-13	10-11	6.000.000
2	Strategic Planning and Corporate Budgeting	2	15-16	14-15	14-15	11-12		13-14	11-12	13-14	12-13	10-11	14-15	12-13	4.500.000
3	Teknik Penyusunan KPI Berbasis Balanced Scorecards	2	17-18	19-20	19-20	16-17		18-19	16-17	15-16	17-18	15-16	19-20	17-18	4.500.000
4	Problems Solving and Decision Making	2	22-23	21-22	21-22	23-24		20-21	18-19	20-21	19-20	17-18	21-22	19-20	4.500.000
5	Detailed Steps In Strategic Cost reduction	2	24-25	26-27	26-27	25-26		25-26	23-24	22-23	24-25	22-23	26-27	26-27	4.500.000
6	Applied Business Process Reengineering (BPR)	2	29-30	28-1	28-29	29-30		27-28	25-26	27-28	26-27	24-25	28-29	30-31	4.500.000
7	Standard Operating Procedure (SOP)	2	2-3	1-2	5-6	1-2			2-3	1-2	3-4	1-2	5-6	3-4	4.500.000
8	Teknik Penyusunan Business Plan	2	8-9	6-7	8-9	4-5			4-5	6-7	5-6	3-4	7-8	5-6	4.500.000
9	Feasibility Study	2	10-11	12-13	12-13	9-10		11-12	9-10	8-9	10-11	8-9	12-13	10-11	4.500.000
10	ERP (Enterprise Resource Planning)	2	15-16	14-15	14-15	11-12		13-14	11-12	13-14	12-13	10-11	14-15	12-13	4.500.000
11	Corporate Social Responsibility (CSR)	2	29-30	28-1	28-29	29-30		27-28	25-26	27-28	26-27	24-25	28-29	30-31	4.500.000
12	Customer Relation Management (CRM)	2	2-3	1-2	5-6	1-2			2-3	1-2	3-4	1-2	5-6	3-4	4.500.000
13	Tata Kelola Niaga	2	8-9	6-7	8-9	4-5			4-5	6-7	5-6	3-4	7-8	5-6	4.500.000
14	Work Planning and Control	2	10-11	12-13	12-13	9-10		11-12	9-10	8-9	10-11	8-9	12-13	10-11	4.500.000
15	Change Management	2	15-16	14-15	14-15	11-12		13-14	11-12	13-14	12-13	10-11	14-15	12-13	4.500.000
16	Perancangan Kota/ Kawasan (Urban Design)	3	8-10	6-8	4-6	4-6			2-4	6-8	3-5	1-3	5-7	3-5	6.000.000
Information and Technology															
1	Basic Microsoft Office	3	8-10	6-8	4-6	4-6			2-4	6-8	3-5	1-3	5-7	3-5	6.000.000
2	Advanced Ms Power Point	3	15-17	12-14	12-14	9-11		11-13	9-11	13-15	10-12	8-10	12-14	10-12	6.000.000
3	Advanced Ms Excel	3	22-24	19-21	19-21	16-18		18-20	16-18	20-22	17-19	15-17	19-21	17-19	6.000.000
4	Advanced Ms Visio	3	29-31	26-28	26-28	23-25		25-27	23-25	27-29	24-26	22-24	26-28	26-28	6.000.000
5	Project Planning & Scheduling with Ms Project	3	8-10	6-8	4-6	4-6			2-4	6-8	3-5	1-3	5-7	3-5	6.000.000
6	AutoCAD 2D	3	8-10	6-8	4-6	4-6			2-4	6-8	3-5	1-3	5-7	3-5	6.000.000
7	AutoCAD 3D	3	15-17	12-14	12-14	9-11		11-13	9-11	13-15	10-12	8-10	12-14	10-12	6.000.000
8	CAD For Mechanical : AutoCAD or CATIA	3	22-24	19-21	19-21	16-18		18-20	16-18	20-22	17-19	15-17	19-21	17-19	6.000.000
9	Perancangan dan Implementasi E-Learning Berbasis LMS Moodle	3	8-10	6-8	4-6	4-6			2-4	6-8	3-5	1-3	5-7	3-5	6.000.000
10	Database Management With Ms Access 2010 And SQL Method	3	15-17	12-14	12-14	9-11		11-13	9-11	13-15	10-12	8-10	12-14	10-12	6.000.000



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No	Topics	Days	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Investment (IDR)
Soft Skill															
1	Manajemen dan Administrasi Kearsipan (Filing System)	2	2-3	1-2	5-6	1-2			2-3	1-2	3-4	1-2	5-6	3-4	4.500.000
2	Negotiation Skill for Business	2	17-18	19-20	19-20	16-17		18-19	16-17	15-16	17-18	15-16	19-20	17-18	4.500.000
3	Service Excellence (Pelayanan Prima)	2	22-23	21-22	21-22	23-24		20-21	18-19	20-21	19-20	17-18	21-22	19-20	4.500.000
4	Communication Skill	2	24-25	26-27	26-27	25-26		25-26	23-24	22-23	24-25	22-23	26-27	26-27	4.500.000
5	Leadership For Supervisor and Manager	2	29-30	28-1	28-29	29-30		27-28	25-26	27-28	26-27	24-25	28-29	30-31	4.500.000
6	Manajemen Kesekretariatan	2	2-3	1-2	5-6	1-2			2-3	1-2	3-4	1-2	5-6	3-4	4.500.000
7	Handling Customer Complaints	2	8-9	6-7	8-9	4-5			4-5	6-7	5-6	3-4	7-8	5-6	4.500.000
8	Building Powerful & Effective Working Team	2	10-11	12-13	12-13	9-10		11-12	9-10	8-9	10-11	8-9	12-13	10-11	4.500.000
9	Supervisory Management Advanced	2	15-16	14-15	14-15	11-12		13-14	11-12	13-14	12-13	10-11	14-15	12-13	4.500.000
10	Achievement Motivation	2	17-18	19-20	19-20	16-17		18-19	16-17	15-16	17-18	15-16	19-20	17-18	4.500.000
11	Effective General affair (GA) Activity	2	22-23	21-22	21-22	23-24		20-21	18-19	20-21	19-20	17-18	21-22	19-20	4.500.000
12	Teknik Penulisan Laporan yang efektif	2	10-11	12-13	12-13	9-10		11-12	9-10	8-9	10-11	8-9	12-13	10-11	4.500.000
13	Teknik Presentasi dan Negosiasi	2	15-16	14-15	14-15	11-12		13-14	11-12	13-14	12-13	10-11	14-15	12-13	4.500.000
Operation and Maintenance : Mechanical and Electrical Engineering															
1	Pompa dan Kompresor : Operasi, Perawatan dan Troubleshooting	4	8-11	6-9					2-5	6-9	3-6	1-4	5-8	3-6	7.000.000
2	Analisis Getaran Dalam Perawatan Rotary Equipment	4	15-18	12-15	12-15	9-12		11-14	9-12	13-16	10-13	8-11	12-15	10-13	7.000.000
3	Generator : Operation, Troubleshooting and Maintenance	4	22-25	19-22	19-22	15-18		18-21	16-19	20-23	17-20	15-18	19-22	17-20	7.000.000
4	Trafo : Principles, Application and Maintenance	4	29-1	26-1	26-29	23-26		25-28	23-26	27-30	24-27	22-25	26-29		7.000.000
5	Operasi dan Pemeliharaan Turbin Gas dan Generator	4	8-11	6-9					2-5	6-9	3-6	1-4	5-8	3-6	7.000.000
6	Pengoperasian ,Pemeliharaan dan Trouble Shooting Governor PLTA	4	15-18	12-15	12-15	9-12		11-14	9-12	13-16	10-13	8-11	12-15	10-13	7.000.000
7	Trouble Shooting Turbin air	4	22-25	19-22	19-22	15-18		18-21	16-19	20-23	17-20	15-18	19-22	17-20	7.000.000
8	Piping and Pipeline System	4	29-1	26-1	26-29	23-26		25-28	23-26	27-30	24-27	22-25	26-29		7.000.000
9	First Line Maintenance (FLM)	3	8-10	6-8	4-6	4-6			2-4	6-8	3-5	1-3	5-7	3-5	6.000.000
10	Konversi Energi	3	15-17	12-14	12-14	9-11		11-13	9-11	13-15	10-12	8-10	12-14	10-12	6.000.000
11	Outage Management	3	22-24	19-21	19-21	16-18		18-20	16-18	20-22	17-19	15-17	19-21	17-19	6.000.000
12	Basic Electrical & Mechanical	3	29-31	26-28	26-28	23-25		25-27	23-25	27-29	24-26	22-24	26-28	26-28	6.000.000
13	Bengkel Alat Berat	4	15-18	12-15	12-15	9-12		11-14	9-12	13-16	10-13	8-11	12-15	10-13	7.000.000
14	Boiler Water Treatment	4	22-25	19-22	19-22	15-18		18-21	16-19	20-23	17-20	15-18	19-22	17-20	7.000.000
15	Heavy Equipment Management	4	29-1	26-1	26-29	23-26		25-28	23-26	27-30	24-27	22-25	26-29		7.000.000
16	Perhitungan BBM dengan metode ASTM dan Gas dengan metode AGA	4	8-11	6-9					2-5	6-9	3-6	1-4	5-8	3-6	7.000.000
17	Electrical : Troubleshooting and Maintenance	4	8-11	6-9					2-5	6-9	3-6	1-4	5-8	3-6	7.000.000
18	Electric Motor : Operation, Maintenance and Troubleshooting	4	15-18	12-15	12-15	9-12		11-14	9-12	13-16	10-13	8-11	12-15	10-13	7.000.000
19	Electrical Calibration	4	22-25	19-22	19-22	15-18		18-21	16-19	20-23	17-20	15-18	19-22	17-20	7.000.000
20	Sistem kontrol PLTA	4	29-1	26-1	26-29	23-26		25-28	23-26	27-30	24-27	22-25	26-29		7.000.000
21	Pelatihan Kalibrasi dan Pemeliharaan relay Proteksi Generator	4	8-11	6-9					2-5	6-9	3-6	1-4	5-8	3-6	7.000.000
22	Control Instrument	4	15-18	12-15	12-15	9-12		11-14	9-12	13-16	10-13	8-11	12-15	10-13	7.000.000

